



# Somerset Borough Police Department Application for Employment

## For Department Use

Date Received:

Date Expires:

**To the Applicant:** We appreciate your interest in our agency and assure you that we are sincerely interested in your qualifications. A clear understanding of your background, educational and work history is essential in reviewing your application for employment. Please complete this application completely and use the Comments section to continue or expound on any of your responses. **Please complete this application by hand and in ink.**

**Your Authorization:** Somerset Borough is hereby authorized to make investigation of my personal history and educational background. This inquiry includes information as to my character, general reputation and personal characteristics. I understand that misrepresentations or omission of facts called for in the application, or an application that is not legible will be automatic grounds for rejection of the application. I understand that if employment with the Borough of Somerset results from this application, false statements contained herein shall be considered sufficient grounds for immediate dismissal.

Signature of Applicant

Date

Last Name	First	MI	Suffix	Social Security Number
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Present Address	City	State	Zip
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Telephone	Telephone	Email
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Are you a citizen of the USA?     Yes     No; Give date if naturalized:

Have you ever been the subject of a law enforcement investigation?     No     Yes; if yes, explain the circumstances

List any traffic citations you have received or accidents you have been involved in in the last five years.

**To be considered for any sworn position, you must either be certified by the Commonwealth of Pennsylvania Municipal Police Officers Education and Training Commission (MPOETC) or have successfully completed a MPOETC certified police academy and eligible to obtain MPOETC certification. Applicants who do not meet this criterion will be summarily rejected.**

Have you graduated from a MPOETC certified police training academy?     Yes     No

If you have not already graduated, are you currently enrolled and participating in a MPOETC certified police training academy?     Yes     No

Have you taken and passed the MPOETC Certification Examination?     Yes     No

Do you possess a current and valid MPOETC Certification Number?     Yes     No

Do you possess a current and valid driver's license?     Yes     No

Do you possess a high school diploma or its equivalency?     Yes     No

If you possess one, list your MPOETC Certification Number

List your driver's license number and state of issue

Have you ever been fired?     No     Yes; if yes, please explain the circumstances.

Please indicate your interest in:

Full-time employment     Part-time employment     Both     Sworn officer

What prompts you to make application to this department?

**Education:** Starting with high school, please list your educational experiences including academic, practical and vocational.

<i>Institution</i>	<i>Course of Study</i>	<i>Dates Attended</i>	<i>Did you graduate?</i>	<i>Degree</i>

**Military Service**

<i>Branch</i>	<i>Type of Discharge</i>	<i>Dates of Service</i>	<i>Date of Discharge</i>	<i>Specialty</i>

**References:** Please provide three reliable persons other than relatives or past or present employers or supervisors or members of the Somerset Borough Police who know you well enough to provide information about you.

<i>Name</i>	<i>Telephone</i>	<i>Email</i>	<i>Relationship</i>	<i>Title/Job Position</i>

**Employment History:** List your employment history, beginning with the most recent

<i>Employer</i>	<i>Address</i>	<i>Dates Employed</i>	<i>Position/ Reason for Leaving</i>

<i>Contact Person</i>	<i>Address</i>	<i>Phone(s)</i>	<i>May we contact them?</i>

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*The following page may be used to continue or expound upon any of your responses.*

*Upon completion of this application, please return it by US Mail or personal delivery to:*

**Somerset Borough Police  
ATTN: Police Employment Application  
340 W. Union St.  
Somerset, PA 15501**

*This page may be used to continue or expound upon any of your responses.  
You may feel free to use additional sheets or include any other appropriate material with your application.*