

Borough of Somerset Committee of the Whole
March 11th, 2019 5:00 p.m.

Meeting was called to order by President Ruby Miller, opening with recitation of the Pledge of Allegiance to the Flag.

Roll Call:

Council Members present: Ruby Miller; Fred Rosemeyer; Pam Ream; Sue Opp; Steve Shaulis and Gary Thomas. Absent was Council Member Judy Pyle.

Also present was Mayor Scott Walker.

Present were the following: Borough Manager, Michele Enos; Director of Finance, Brett Peters; Solicitor, James Cascio and Consulting Engineers, Tom Reilly and Jake Bolby.

Also present was Junior Council Member Jonathan Wagner.

Announcements:

(a) None

Approval of Minutes of Previous Meeting:

(a) All minutes are approved at the regular Council Meeting.

General Public Comments:

(a) None registered

Policy Agenda:

Old Business:

(a) None

New Business:

(a) Request form submitted by Manager Enos:

- 1. 2014 F-550 Dump Truck Bid – Consider awarding the bid to Tri-Star Motors in Somerset, PA for a 2014 F-550 Dump Truck in the amount of \$48,744.00 (This item was tabled until March 11th for consideration)*

Mr. Thomas disclosed that this truck was brought to the Borough Garage. He stated that upon testing the dump on the truck, the dump worked to his satisfaction. He therefore made the motion to proceed with accepting the bid.

Motion

Mr. Thomas moved, seconded by Mr. Rosemeyer to award the bid to Tri-Star Motors in Somerset, PA for a 2014 F-550 Dump Truck in the amount of \$48,744.00

Motion Unanimously Carried

2. Donation Requests – Discussion concerning the following requests for donations.

a) Daily American – Fireworks Display for July 6th.

Ms. Enos mentioned that, in 2018, Borough Council donated \$600.00 to the fireworks display. This annual request was recently received from the Daily American. This donation request will be included on the Agenda at the next regular Council Meeting.

3. 2018 Towmaster Trailer – Discussion concerning the request to purchase a 2018 Towmaster Trailer under the Co-Stars Cooperative Purchasing Program in the amount of \$9,527.00 (Water Distribution Dept.)

Ms. Enos brought out that this trailer was not an item that was discussed during the budget discussions. She stated that we currently had the opportunity to purchase this trailer.

Ms. Enos explained that purchasing the F-550, would leave \$30,000.00 in the Water Distribution Budget. She brought out that this trailer would add no additional costs in the Water Distribution Department Fund. The cost of this trailer is \$9,527.00.

Ms. Enos explained that the trailer would be used for the Water Distribution Department, but could also be available for the Public Works Department as well.

Ms. Enos also mentioned that there is also a “Class A” Certified Borough employee, in the Water Distribution Department, that can operate this trailer legally. This item will be on our March 25th Agenda for consideration.

(b) Year to Date Financial Report – Provided through the month of February 2019.

Mr. Peters distributed the Year-to-Date Financial Statements, through February 2019, to members of Borough Council. He mentioned that we are 2/12ths of the way through the year, or 16.67%.

General Fund:

Revenues – 8.21%

Expenses – 16.34%

Water Fund:

Revenues – 15.45%

Expenses – 17.81%

Sewer Fund:

Revenues – 14.93%

Expenses – 14.47%

Mr. Peters stated that after Borough Council had an opportunity to look at the details, if they had any questions, he would get their questions answered.

(d) Manager's Report – Reports distributed to Council for all departments for the month of February 2019.

Ms. Enos stated that if Borough Council had any questions, after taking the opportunity to look at the Departmental Reports, feel free to call her at any time.

(e) President's Report - Given by Ruby Miller.

Mrs. Miller thanked Mayor Walker for providing the meal for the Committee of the Whole Meeting.

Mrs. Miller also reminded all of Borough Council that the County Boroughs Association Banquet is on March 21st, 2019.

Mr. Rosemeyer mentioned that the County Boroughs Association Banquet will be held at the Community Building in Berlin. He brought out that the meal will be provided by EADS Engineering. He also mentioned the speaker that will be present for the Banquet, and invited all to attend.

(f) Somerset Inc. Report - Given by Judy Pyle.

(Mrs. Pyle was not in attendance, therefore, no report was given)

(g) PSAB Report – Given by Fred Rosemeyer.

Mr. Rosemeyer mentioned that Jeff Heishman, Deputy Executive Director for PSAB, is retiring after 30+ years. Ed Knittel will now be promoted to the Deputy Executive Director.

Mr. Rosemeyer also mentioned that the PSAB Conference will be held in Hershey, PA June 9th-12th, 2019.

Mr. Rosemeyer brought out that he recently had two different conference calls with PSAB. One call was regarding the Constitutional By-laws, and the other was regarding the Finance Committee.

Mr. Rosemeyer disclosed that the PSAB Association is doing extremely well financially, and is very strong.

Mr. Rosemeyer stated that a meeting was recently held with the Boroughs Association regarding attendance at the Property Rental Inspections Program being held on April 10th, 2019 in Westmoreland County from 6:00 p.m.–9:00 p.m. He stated that the PSAB will be sponsoring this program.

(h) Somerset Volunteer Fire Department Report - Given by Steve Shaulis.

It was disclosed that Somerset Volunteer Fire Department did not provide a monthly report to be delivered to Borough Council for the month of February 2019.

(i) Engineer's Report – Given by Jake Bolby.

Mr. Bolby stated that the contractor is scheduled to begin the State Hospital Water Tank Painting Project on March 14th, 2019.

Mr. Bolby brought out that the Sewer Plant Project is finished, and everything is functioning. Everything at the Plant will be “wrapped up” after the grass can be planted.

(j) Mayor's Report – Given by Mayor Walker.

Mayor Walker brought out that, since the last Council Meeting, he was invited to speak to local school students at their Government Classes. He stated that it went well, and a lot of questions were asked by the students.

Executive Session – *To discuss matters of potential litigation and police personnel issues.*

Motion

Mrs. Ream moved, seconded by Mrs. Opp to go into Executive Session to discuss matters of potential litigation and police personnel issues.

Motion Unanimously Carried
5:25 p.m.

Back in Regular Session:

6:03 p.m.

ADJOURNMENT

Motion

Mr. Thomas moved to adjourn, motion seconded by Mrs. Opp.

Motion Unanimously Carried
6:04 p.m.

Michele A. Enos, Borough Secretary