

Borough of Somerset Organizational Meeting

January 2nd, 2024

PRE-MEETING

4:45 P.M.

1. Oaths of Office – Mayor administers “Oath of Office” to newly elected members of Council who have not yet taken the oath. Additionally, a group photo of Borough Council / Mayor will be taken--(*The group photo will be postponed until a later date*)

ORGANIZATIONAL MEETING

5:00 P.M.

1. Meeting Called to Order by the Mayor

2. Pledge of Allegiance

3. Roll Call:

- a) Borough Council Members present: Pam Ream; Ruby Miller (via telephone); Sue Opp; Steve Shaulis; Lee Hoffman and Ian Mandichak.

- b) Borough Council Member absent: Jim Clark.

- c) Also present: Mayor Fred Rosemeyer.

- d) Also present were the following: Borough Manager, Michele Enos; Director of Finance, Brett Peters; Administrative Assistant, Roger Bailey; and Municipal Authority Manager, Jessica Sizemore.

4. Nominations for President of Council – Election

Mrs. Opp nominated **Mrs. Pam Ream** for President of Borough Council, seconded by Mrs. Miller.

All Council Members were in favor to elect **Mrs. Pam Ream** to the office of **President of Council**.

Motion Unanimously Carried

5. Nominations for Vice-President of Council – Election

Mrs. Opp nominated **Mr. Steve Shaulis** for Vice-President of Borough Council, seconded by Mrs. Ream.

All Council Members were in favor to elect **Mr. Steve Shaulis** to the office of **Vice-President of Council**.

Motion Unanimously Carried

6. Nominations for President Pro-Tem – This person will

preside in the event that both the President & Vice-President are absent at a meeting at which there is still a quorum.

Mrs. Opp nominated **Mr. Ian Mandichak** for President Pro-Tem of Council, seconded by Mr. Shaulis.

All Council Members were in favor to elect **Mr. Ian Mandichak** to the office of **President Pro-Tem of Council**.

Motion Unanimously Carried

PRESIDENT OF COUNCIL ASSUMES CHAIR AND PRESIDES

7. Adoption of Resolution No. 2024-01 – Appointing a Depository for Borough funds for 2024-2025.

Mrs. Ream mentioned that we appoint a Depository each year at the recommendation of Mr. Peters.

Mr. Peters noted that Somerset Trust Company has been the Borough's Depository for years. He pointed out that it is a truly locally owned bank. He added that he does not have any issues with the services that they provide, and would recommend to continue to stay with Somerset Trust Company.

Motion

Mr. Shaulis moved, Mr. Hoffman seconded to retain Somerset Trust Company as Somerset Borough's Depository for the years 2024-2025.

Motion Unanimously Carried

Resolution 2024-01

WHEREAS, it has been the policy of the Council of the Borough of Somerset to designate its Depository every two years, and;

WHEREAS, it is the desire of Council to continue with the same Depository for the years 2024– 2025;

NOW THEREFORE, BE IT RESOLVED, that Somerset Trust Company is hereby named the Depository of Borough funds for the years 2024-2025, provided that Somerset Trust Company enters into a Depository Agreement with the Borough of Somerset, and pledges as security for all Borough accounts, an amount of securities equal to 120 percent of the total amount of all Borough funds.

ADOPTED this 2nd day of January 2024.

8. Adoption of Resolution No. 2024-02 – Establishing meeting dates and times for year 2024-2025.

All Council Members agreed to keep the current day and time of Council Meetings unchanged for the years 2024-2025. The regular Council Meetings will continue to be held every 4th Monday of the month at 5:00 p.m.

Motion

Mrs. Opp moved, Mr. Mandichak seconded, to keep the current day and time of Council Meetings unchanged for the years 2024-2025.

Motion Unanimously Carried

Resolution 2024-02

WHEREAS, The Borough of Somerset has conducted its regular monthly meetings at a specified time, date and location which have proven convenient to the Public;

NOW THEREFORE, We, the Council and Mayor of the Borough of Somerset, desiring to continue successful publicized meetings, hereby designate the fourth Monday of each month in the calendar years 2024 and 2025 at 5:00 p.m. for its regular meetings. All meetings are held at our Municipal Building, 347 West Union Street, Somerset, PA. When the regular meeting dates fall on a Borough Holiday, the meetings will be held on the following day, Tuesday, at the same time and place.

ADOPTED this 2nd day of January 2024.

9. Sergeant-at-Arms – Designation of Sergeant-at-Arms by the President of Council.

Mrs. Ream stated that Randy Cox, Chief of Police, will again be designated to be the Sergeant-at-Arms for the Council Meetings.

Motion

Mrs. Miller moved, Mrs. Ream seconded, to designate Randy Cox, Chief of Police, as Sergeant-at-Arms.

Motion Unanimously Carried

10. Executive Session – None.

11. Adjournment:

Motion

Mrs. Opp moved to adjourn, motion seconded by Mr. Shaulis.

Motion Unanimously Carried

5:10 p.m.

Michele A. Enos, Borough Manager/Secretary